

Compensation Advisory Services - LifeLinks Vacancy Application Form

1. PERSONAL INFORMATION

Position applied for: _____

Title: _____ Surname: _____

Other names: _____

Postal Address: _____

Telephone/s Day: _____ Mobile: _____

Date of Birth (optional) _____

Email Address: _____

Are you a New Zealand Citizen Yes No

If not, do you have:

a current NZ work permit? Yes No

Permanent resident status Yes No

2. EDUCATION AND TRAINING

Name of School, College or University attended:	Dates	
	From	To

Please list any examinations undertaken and qualifications gained:	Year

3. Employment History (starting with your present or most recent position)

(i) Present employer

Name: _____

Address: _____

Position: _____

Duties:

Employed From _____

Unless you request as follows, no approach will be made to your present employer before an offer of employment is made, in which case the offer may be conditional upon receipt of a satisfactory reference from your present employer.

- I do not want my present employer to be approached unless and until I am offered, subject to a satisfactory reference, the job for which I am applying.
- You may approach my present employer for a reference at any time.

(ii) Previous employer

Name: _____

Address: _____

Position: _____

Duties:

Employed From: _____ **To:** _____

May we approach this employer for a reference? Yes No

(iii) Previous employer

Name: _____

Address: _____

Position: _____

Duties:

Employed From: _____ **To:** _____

May we approach this employer for a reference? Yes No

4. Medical history

Do you have a health problem or a disability which is relevant to your job application?

Yes

No

If yes, please describe the health problem or disability:

Please give brief details and dates of any serious illnesses, operations, accident related injuries and disabilities:

Do you know of any reason why, if appointed, you would be unable to attend work regularly?

Yes

No

If so, please give details:

5. Criminal record

Do you have any criminal convictions?

Yes

No

If yes, please give details:

In answering this question, you will not be excluded or discriminated against in any way from the selection process.

6. Additional information

Please add here, or on a separate sheet, any additional information you wish to be considered in support of your application and which is relevant to it. If you wish to submit a curriculum vitae with this application, please indicate below and attach it to this form.

Curriculum vitae attached

Yes

No

7. References

Please give the name, address and telephone number of two people other than relatives or your present employer whom we can approach now for references.

Referees

Name: _____

Company: _____

Relationship: _____

Phone (Day): _____

Mobile: _____

Name: _____

Company: _____

Relationship: _____

Phone (Day): _____

Mobile: _____

I understand that any false or misleading information given in this application may render my contract of employment, if I am appointed, liable to termination. I declare that to the best of my knowledge the above information and that submitted in any accompanying documents are correct.

Signature: _____ Date: _____